

**Minutes of the
Schoolcraft Community Library
Board of Trustees
April 24, 2023 6:00pm**

Roll Call

Present:

Todd Allgor
Priscilla Swiat
Bob Crissman
Courtney Bordner
Sandie McGehee
Cindy Harrell
Jennifer Sportel

Absent:

Library Staff Present:

Call to order at 6:03 p.m.

APPROVAL OF AGENDA

Approval of the agenda: Motion made to accept the agenda as presented by Trustee Crissman.
Support: Trustee Sportel.

Motion carried: Yes 7. No 0.

Minutes of March 22, 2023

Motion to approve the Minutes: Motion made to by Trustee McGehee to approve the Minutes of March 22, 2023 as presented. Support: Trustee Allgor.

Motion carried: Yes 7. No 0.

Treasurer Report: Online bills currently set-up for payment are working smoothly. Budget is back in the positive numbers and well within the budget of the previous fiscal year.

Approval of Bills (Payables)

Motion to Approve Payables: Motion made by Trustee Swiat to approve the paying of the bills.
Support: Trustee Crissman.

Motion carried: Yes 7. No 0.

Public Comment: *3 minutes per speaker will be provided for individuals to comment on the Schoolcraft Community Library's operations, procedures and collections.* None

**The General Board meeting was suspended at 6:20 p.m. by President Swiat to conduct the Annual Board Meeting.

**The General Board Meeting was once again called to order at 6:36 p.m. by President Swiat.

OLD BUSINESS N/A

NEW BUSINESS

- 1. Recruitment of new Board Members (will need to find 1 or 3 for voting purposes in either Village or Prairie Ronde.)** Have not heard from the Township Supervisor as to recruiting new trustee member from Schoolcraft Township. Board members will continue to research and pursue new member for the board.
- 2. Will need to amend multiple documents to reflect quarterly meetings including bylaws, recruitment and welcome letters to Trustees and the trustee manual.** Board members discussed changing board meetings from monthly to quarterly. All board trustees agreed that this change would be a positive change. ***The rationale*** for change is to alleviate pressure and accommodate the busy schedules of board members and that there isn't the volume of board business/attention to justify continuing monthly meetings. ***Proposed Quarterly Meeting Dates: July 26, October 25 of 2023, January 24 & April 24 of 2024. May 24, 2023 meeting will take place in order to vote on complete board officer roster and change the current bylaws and approve from monthly to quarterly board meetings and dates.***

COMMITTEE REPORTS

- 1. Facilities**—*Bob Crissman, Todd Allgor*: Facilities are in good shape. Mulch to be taken care of by a small crew. Trustee Bordner suggested that the library work days be announced to the community along with upcoming events. Trustee Sportel followed-up with possibility to adding these work opportunities to the library information provided in the elementary school newsletter.
- 2. Finance**— *Sandie McGehee, Cindy Harrell*: N/A
- 3. Personnel**—*Courtney Bordner, Jennifer Sportel*,: Trustee Sportel working on adding library information to the elementary school newsletter.
- 4. Tech Resource**: As needed.

Director's Report

See attached report. Director Ballett highlighted in report a successful FOL fundraiser. The director and library board members are grateful for the generous gift to SCL from the family of Patricia Hageman.

Next meeting May 24, 2023, Crissman Community Room.

Motion to adjourn the meeting: A motion made by Trustee Swiat to adjourn the meeting.

Support: Trustee Bordner. Motion carried: Yes 7. No 0.

Meeting adjourned at 6:55.

SCL Board meeting minutes submitted by Cindy Harrell, SCL Board Secretary.