

Minutes of the Schoolcraft Community Library

Board of Trustees Meeting

Date: February 26, 2020

Time Called to Order: 7:01 p.m.

Attendance: Goes, Haas (via conference call), Crissman, Bordner, McGehee, Sportel and Harrell

Absent: Swiat, Willis, Director Ballett

Approval of Agenda: Motion made by Crissman, to approve amended agenda with additions to New Business to include item #4: Library Book Sale, May 29 & 30 and #5: Offices and Committee Members for 2020. Second: Goes. Motion carried.

Public Comment: N/A

Minutes of January 29, 2020. Motion to approve the Minutes by Bordner. Second: Crissman. Motion carried.

Treasurer Report: Trustee Goes noted that financials have seen an increase in cash flow and are ahead of this time last year by a good margin providing a Surplus Budget. Checking account has a balance of \$80,000.00 and Goes proposed the Board move \$10,000.00 into Savings account for future projects.

Motion to move \$10,000.00 from checking to savings for future projects made by Goes. Second: McGehee. Motion carried.

Approval of Bills (Payables.) Motion to approve Payables by Goes. Second: Harrell. Motion carried.

Payables: Notable payables included: Leadership Conference for Director, Children's Program, Computer upgrades.

Old Business:

- 1. LED Lights:** Work has begun and Addison Township Library will be sharing half the cost for their library.
- 2. Digitization of Schoolcraft Express:** No further information.
- 3. Fine Free Policy:** Director will present information at the March Board meeting.

New Business:

- 1. 2020 Library Calendar:** The SCL holiday and closing dates were presented. Motion to approve all dates for holidays and closings by Haas. Second: Bordner.
- 1. Board Meeting Change:** Changing the start-time for Board meetings from 7:00 p.m. to 6:00 p.m. was discussed. Motion to change Board meeting start-times to 6:00 p.m. beginning March 25, 2020, made by McGehee. Second: Crissman.
- 2. Trustee Goes replacement:** Crissman spoke to a community member with finance background to consider the trustee position that will, sadly, be open as Trustee Goes leaves his position.
- 3. Library Book Sale:** The library book sale will take place, May 29 & 30, with the Set-up for the sale on May 28th, in the Crissman Community Room. The sale will be under the direction of the SCL staff. Board members who are available on those dates are encouraged to help.
- 4. Board Officers and Committee Members for 2020:** Trustees were asked to be thinking about what Board Officer positions and Board Committees they would like to serve under. The Board will address all positions and will be discussing the reorganization of the Community Relations Committee at the March Board meeting.

Committee Reports:

Facilities-Bob Crissman, Jim Goes: Nothing to report.

Finance-Nancy Haas, Jim Goes, Priscilla Swiat: Nothing to report.

Personnel-Ashley Willis, Sandie McGehee, Nancy Haas, Bob Crissman: Nothing to report.

Community Relations-Ashley Willis: Nothing to report.

Technology-Sandie McGehee, Courtney Bordner, Cindy Harrell: Will schedule a meeting with Gary Monroe to discuss the old computer equipment that was removed and replaced.

DIRECTOR'S REPORT: Director Ballett's report highlighted the following from the Director's Report and was noted by trustees at the Board meeting: Battle of the Books was, once again, a great success. Trustee Sportel, who participated in the Battle as a coach, commented that SCL Battle of the Books is well managed and moderated, which presents a Win-Win for everyone! Having author, Spradlin, attend and present on the day of the Grand Battle was a tremendous addition to the entire event. Large thank you to the SCL staff and volunteers for another outstanding Battle of the Books. Thank-You cards have been sent.

MEETING ADJOURNED: TIME: 7:36. Motion to adjourn by McGehee. Second: Crissman. Motion carried. NEXT MEETING: March 25, 2020, **6:00 p.m.** Respectfully submitted by: C. Harrell