

Minutes of the Schoolcraft Community Library

Board of Trustees Meeting

Date: 01/29/2020

Time Called to Order: 6:00 pm

Attendance: McGehee, Goes, Sportel, Swiat, Crissman, McGehee, Haas (via phone)

Absent: Bordner, Harrell

Approval of Agenda: Motion to approve Goes , 2nd Crissman

Public Comment:

Minutes of 11/20/19 - new business #3 change digression to discretion in last line, Motion to accept with change Willis; support Sportel

Treasurer Report: Finances are at the low point of the year moneywise. Taxes should start coming in soon, all accounts are good to pay.

Approval of Bills (Payables.) Goes motion to accept payable for Nov and Dec. support Crissman

Payables: Energy efficiency project biggest expense

Receivables: Nothing to report

Old Business

- 1. LED Lights - project in process, Marty will be starting soon**
- 2. Digitization of Schoolcraft Express - KPL will digitize and keep them. Motion that when Sue Moore releases copyright Deb Christiansen will take the copies to KPL for digitization by Haas, 2nd by Spotel**
- 3. Computer Updates - All staff computers updated, need to move old staff computers to the patron area. Technology committee will have to address what to do with old patron computers at future meeting.**

New Business:

- 1. Budget - Treasurer Goes passed out Proposed Revenue Budget. Both Budget and revenues have gone up. Looking at a slight surplus at this time. Motion to approve Willis, 2nd McGehee. motion carried**

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2. **2020 Calendar** - Holiday and closed dates - Will be added to Agenda for February. Pam will send out a proposed calendar before the February meeting.
3. **Going Fine Free** - Pam will write a proposal to eliminate late fines for materials to be voted on at the February meeting. Hopefully to be implemented in April.

Discussion regarding library cards - could digital version/ picture of card be used instead.

Committee Reports:

Facilities-Crissman, Goes: - March for installation of new LED lights

Finance-Haas, Goes, Swiat: Proposed budget for 2020-21 submitted to board

Personnel-Willis, McGehee, Haas, Crissman: Will meet with Pam in February to discuss the position so far.

Community Relations-Willis: No Report

Technology-McGehee, Bordner, Harrell: No Report

DIRECTOR'S REPORT: Positive feedback from patrons on new hours. They are very appreciative of consistency and morning hours. Director attended the Strategic Plan Frankenmuth conference. She felt it was a very good learning experience. Most library strategic plans are Director and Staff initiated and then approved or expanded on by Boards. Battle of the Books up coming - Sign up to help. The Director has found the Leadership conference to be very helpful. Tot time and preschool shower by the Friends of the Library to update books, toys and funds for the library preschool program will take place on Saturday February 22. Thank you note from Roxanne Wilkins for birthday gift.

MEETING ADJOURNED: Willis motion to adjourn, 2nd by Swiat at 6:46.

NEXT MEETING: February 26, 2020

