

April 24, 2024 Schoolcraft Community Library Annual Organizational Meeting

Call to Order: 6:00 pm

In attendance: Jennifer Sportel, Courtney Bordner, Sandie McGehee, Bob Crissman, Patty Clery-Monroe, Danielle Luteyn **Absent:** Alexis McKeown

APPROVAL OF AGENDA done by Roll Call: Unanimously stated YES

1. Election of Officers for 2024-2025

Nominated or volunteered and voted on

President: Jennifer Sportel

Nominated by Sandie McGehee seconded by Courtney Bordner

Vice President: Courtney Bordner

Nominated by Sandie McGehee seconded by Bob Crissman

Treasurer: Sandie McGehee

Nominated by Courtney Bordner seconded by Bob Crissman

Secretary: Alexis McKeown

Nominated by Danielle Luteyn Seconded by Jennifer Sportel

2. Setting of Committee Assignments for 2024-2025 Members and Chairs

*Alexis, there will be NO motions here as we don't vote on this...

- **Buildings and Grounds: Chair: Bob Crissman**
 - Danielle Luteyn and Patty Clery-Monroe
- **Finance: Chair: Sandie McGehee**
 - Courtney Bordner
- **Personnel: Chair: Courtney Bordner**
 - Alexis McKeown and Jennifer Sportel
- **Community Relations: Chair: Jennifer Sportel**
 - Danielle Luteyn
- **Technology: As needed (Adhoc)**

3. Setting of Library Board Meeting Dates for 2024-2025:

(Please look over these dates to check for any conflicts)

All meetings will begin at 6:00 p.m.

4th Wednesday of the Month

- policy changes...overview ***need to change the bilaws

September 25, 2024: Follow up on Summer Programming

October 23, 2024: focus is budget update: personnel and looking at finances checking saving revenue

November 20, 2024: approval of the personnel budget, assigning the director's evaluation, looking forward in the budget now that we know what our revenue is: seasonal things going on in the library

February 26, 2025: results of the director evaluation; approval of the full budget

April 23, 2025: annual meeting-officer elections, committee assignments; regular board meeting

Motion to adjourn meeting to Regular Meeting by Bob Crissman, supported by Patty Clery-Monroe

Meeting adjourned at: 6:43 pm